OCIA Intake Checklist for Pastor's Review

Name of Inquirer: _____

Completion Checklist

____ Intake interview completed on (date) _____ by _____

____ Validly baptized: Yes _____ No _____ Church of Baptism (if applicable) _____

____ Current baptism certificate obtained (if applicable)

____ Cohabitating (living together in a sexual relationship without marriage): Yes _____ No _____

____ Do previous marriages exist for the inquirer or his/her spouse that have not been resolved by a decree of nullity? Yes _____ No _____

____ Decree of Nullity case started: Yes _____ No _____ Date started _____

____ Is the inquirer or his/her spouse Catholic and in an irregular marriage? Yes _____ No _____

____ Convalidation necessary: Yes _____ No _____

____ Has the inquirer been told that that if he/she is in an invalid marriage, his/her spouse is in an invalid marriage, or is cohabitating, those situations may affect his/her reception of the sacraments of initiation?

____ Concerning previous marriages, has the inquirer been told that there is no guarantee that any case submitted to the diocesan marriage tribunal will be adjudicated in time for reception into the Church by Easter, or that the case will be adjudicated in his/her favor?

Briefly describe the plan for this inquirer mentioning:

- if he/she is validly baptized or not
- if he/she or his/her spouse will need to have an irregular marriage addressed and resolved
- if there are marriage issues, will they be addressed first before entering OCIA or will he/she be addressing marriage issues and participating in OCIA at the same time
- if he/she is cohabitating and the plan of action for that situation

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Pastor's Signature _____ ***Date** _____

(* to be signed and dated as soon as possible after the intake interview date)